

STUDENT-STAFF LIAISON COMMITTEE

SSLC

GUIDELINES FOR STUDENT REPRESENTATIVES

Anyone volunteering to be a student representative must commit to meet the requirements stated below and the deadlines set by the department.

Student representatives are expected to: Attend one meeting of the SSLC during the semester. The meeting will be held in Week 2 on **FRIDAY 3rd AUGUST 12:15 – 1:15pm, Staff Tea Room** (near the assignment boxes), Richard Berry building. Lunch is provided.

All correspondence on SSLC matters will be conducted via student email. Remember to check your email *regularly*.

PLEASE WRITE DOWN YOUR EMAIL ADDRESS
CLEARLY ON THE FORM PROVIDED.

****The SSLC survey has moved online, similar to the Student Experience Survey (SES) ****

SSLC representatives are asked to help lecturers actively promote the survey in class to ensure an adequate student response.

SSLC Key Dates:

Week 2: SSLC Rep Meeting - Staff Tea Room, Richard Berry

Week 4: Survey conducted

Week 5: Results collated and sent to Lecturers/Representatives

Week 6: Lecturers discuss results with class

For further information visit <http://aghitza.org/SSLC> or contact the Convenor of the SSLC, Dr Alex Ghitza